



WOFFORD COLLEGE ALUMNI REGIONAL CLUB AGREEMENT

PURPOSE: Wofford College's regional clubs provide alumni with meaningful ways to stay connected to the Wofford community where they live and work. Regional clubs are volunteer-driven, represent alumni interests and should host regular events. Regional clubs are a part of the greater Wofford College Alumni Association and receive ongoing support from the Office of Philanthropy + Engagement.

THE WOFFORD COLLEGE OFFICE OF PHILANTHROPY + ENGAGEMENT WILL:

- + Promote events and programs through the online calendar and emails.
- + Create and coordinate online registration and ticketing.
- + Coordinate with the regional club's President and VP of Finance to manage the financial aspects of events, including the signing of contracts, approving the use of funds, charging attendees and transactions involving the club's restricted fund.
- + Provide Wofford College staff representation and organizational materials for Wofford-Led Events.
- + Provide advice and counsel for any plans or events.

THE REGIONAL CLUB WILL:

- + Plan and execute a consistent calendar of events in your area. The number will depend on the tier and interests of your community.
- + Host at least two Wofford-Led Events, such as Summer City Tour and A Day for Wofford, and Choice Events determined by tier.
- + Recruit and maintain all minimum board positions and a committee of volunteers to assist in event planning, promotion and execution.
- + Communicate regularly with volunteers, alumni and the Wofford College Office of Philanthropy + Engagement.