



**OFFICE OF FINANCIAL AID
2024-25 SPECIAL CIRCUMSTANCE FORM**

STEP 1: STUDENT INFORMATION

STUDENT FULL NAME (PLEASE PRINT)

W

WOFFORD ID NUMBER

STEP 2: ACADEMIC YEAR OF REQUEST

This request is for academic year _____ .

If you, your spouse, or your parent's financial situation has changed significantly since you filed your FAFSA for the year referenced above, please complete this form and submit it to our office. Once your form has been received, a financial aid administrator will contact you by email to notify you of specific documentation to submit.

STEP 3: TYPE OF CIRCUMSTANCE

Circumstances that may affect your or your family's financial condition include unusual medical expenses, death, separation/divorce, loss of benefits or support, loss of employment, or reduction in income. Please check below the circumstance(s) that apply.

- | | |
|---|--|
| <input type="checkbox"/> Unusual medical expenses (out of pocket) | <input type="checkbox"/> Loss of benefits or support |
| <input type="checkbox"/> Death of parent or spouse | <input type="checkbox"/> Loss of employment |
| <input type="checkbox"/> Separation or divorce | <input type="checkbox"/> Reduction in income |

STEP 4: REQUEST FOR REVIEW

1. Attach a letter detailing the circumstance(s) upon which your request for review is being made. Include dates indicating when circumstance(s) occurred, such as when divorce became final or when you or a parent became unemployed.
2. Sign the certification statement at the end of this form.
3. Submit the form and statement (see submission methods on page 2).
4. After your form is received, you will be notified by email of the documents that you will need to submit.

(Continued on page 2)

STEP 5: CERTIFICATION

WARNING: If you purposely give false or misleading information, you may be fined, sentenced to jail or both.

By signing this worksheet, both the student and parent certify that all information reported is complete and correct. Electronic signatures are not acceptable.

STUDENT'S SIGNATURE (ELECTRONIC SIGNATURES NOT ACCEPTABLE)

DATE

PARENT SIGNATURE (ELECTRONIC SIGNATURES NOT ACCEPTABLE)

DATE

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**We cannot accept emailed or faxed documents because of privacy and security concerns.
Please use one of the following methods to submit your documentation.**

SECURE UPLOAD

<https://forms.wofford.edu>
(Requires student log-in to myWofford.)

MAIL

Office of Financial Aid
Wofford College
429 N. Church Street
Spartanburg, S.C. 29303

IN PERSON

Hugh S. Black Admin Bldg.
2nd floor above Admission